



# Job description

<b>Job title</b>	Product Developer
<b>Employment type</b>	Full-Time   Permanent
<b>Reporting to</b>	Products Director
<b>Working hours</b>	9.30am – 5.30pm - Monday to Friday (Role requires out of hours work and potential travel)
<b>Location</b>	85 Gracechurch Street, London EC3V 0AA
<b>Salary</b>	£ Competitive
<b>Bonus</b>	Discretionary Bonus Plan

CFC Benefits include 25 days holiday, Private medical insurance (plus dental and Optical cashback benefit), Life insurance scheme, Income protection scheme, Pension plan, Season ticket loan, Subsidised gym membership, 24/7 employee assistance programme and dress down Fridays. CFC social events include summer party weekend, Halloween and Christmas parties.

## About CFC

CFC is a specialist insurance provider and a pioneer in emerging risk. With a track record of disrupting inefficient insurance markets, CFC uses proprietary technology to deliver high-quality products to market faster than the competition while making it easier for brokers to do business. Our broad range of commercial insurance products are purpose-built for today's risks, and we aim to give our customers everything they need in one, easy-to-understand policy.

Headquartered in London and backed by Lloyd's, CFC serves more than 70,000 businesses in over 80 countries. We're privately held and growing faster than any of our competitors in the market.

Although insurance is a serious business, our culture isn't too corporate and we never take ourselves too seriously. We are 'one-team' and enjoy a culture of openness and encouragement. We invest heavily in the learning and development of our people and enjoy a fast paced working atmosphere that is friendly, supportive, and fun.

## Role definition

Reporting to the Products Director, as Product Developer you'll create and maintain CFC product wordings and application forms for multiple business lines, provide a quality support service to



underwriting teams for product related enquiries, prioritise and draft policy endorsements, and work with internal stakeholders to deliver product projects on time and in line with business requirements.

With over 50 CFC products across multiple business lines, you will have opportunities to broaden your experience and work on a variety of interesting projects. To be successful in this role, you will thrive working in a fast-paced and results-driven business, have strong attention to detail, be a confident communicator and have an analytical mind.

## Key responsibilities & Accountabilities

- Drafting of all product documents including policy wordings, application forms, policy endorsements and key feature documents
- Play a key role in the development and project management of new product wordings and product wording version upgrades
- Log coverage queries from underwriters and ensure they are responded to within the appropriate timeframe
- Self-check one's own work and adhere to the necessary sign off controls
- Maintain accurate records of version control
- General administrative duties
- Relationship manage all internal stakeholders

## Skills & Ability

- Exceptional communicator, both written and oral, with an ability to communicate professionally and clearly with a wide variety of stakeholders
- Strong time management, organisational and negotiation skills
- Accuracy and attention to detail
- Able to develop strong relationships with key stakeholders and to work collaboratively
- Able to make informed decisions without hesitation
- Able to analyse data and look for trends to extract actionable insights

## Knowledge & Experience

- 3-6 years wordings experience in an equivalent role

- Strong understanding of, and experience developing, commercial insurance products

## Education & qualifications

- Law degree highly regarded but not essential
- Dip CII achieved, or working towards

## Our Core Values



The graphic features a dark blue rounded rectangle background. At the top center is the text "CFC Core Values" next to a small blue circular icon. Below this are four colored boxes: a light blue box for "Passion & Perseverance" with a running figure icon, a light green box for "Respect & Humility" with a handshake icon, a yellow box for "Intensity" with a megaphone icon, and a pink box for "One Team" with a three-person icon. Each box contains a brief description of the value.

Passion & Perseverance	Respect & Humility	Intensity	One Team
			
We're passionate about what we do and it shows.	We treat everyone as we would want to be treated.	We hold ourselves to the highest standards, always.	We show up as one team to achieve outstanding results.

The information contained within this job description is not intended to be an all-inclusive list of the duties and responsibilities of the role. The role holder may be required to perform other related duties as assigned. CFC Underwriting Limited may at its discretion, assign or reassign duties and responsibilities as appropriate.