

# Job description

<b>Job title</b>	Underwriter - Crisis Management
<b>Employment type</b>	Full-Time   Permanent
<b>Reporting to</b>	Practice Leader - Crisis Management
<b>Working hours</b>	9.30am – 5.30pm - Monday to Friday (Role requires out of hours work and potential travel)
<b>Location</b>	85 Gracechurch Street, London EC3V 0AA
<b>Salary</b>	£ Competitive
<b>Bonus</b>	Discretionary Bonus Plan

CFC Benefits include 25 days holiday, private medical insurance (plus dental and optical cashback benefit), life insurance scheme, income protection scheme, pension plan, season ticket loan, Subsidised gym membership, and employee well-being programme including 24/7 employee assistance line, in-office massage and physio appointments and educational sessions. CFC social events include summer party weekend, Halloween and Christmas parties and we also now operate a 'dress for your day' dress code.

## About CFC

CFC is a specialist insurance provider and a pioneer in emerging risk. With a track record of disrupting inefficient insurance markets, CFC uses proprietary technology to deliver high-quality products to market faster than the competition while making it easier for brokers to do business. Our broad range of commercial insurance products are purpose-built for today's risks, and we aim to give our customers everything they need in one, easy-to-understand policy.

Headquartered in London, CFC serves more than 70,000 businesses in over 80 countries. We're privately held and growing faster than any of our competitors in the market.

Although insurance is a serious business, our culture isn't too corporate and we never take ourselves too seriously. We are 'one-team' and enjoy a culture of openness and encouragement. We invest heavily in the learning and development of our people and enjoy a fast-paced working atmosphere that is friendly, supportive, and fun.

## Role definition

As a Crisis Management underwriter you'll develop and underwrite profitable business within CFC's Crisis Management team. You'll work closely with the Crisis Management Practice Leader and your

underwriting colleagues in a variety of areas, including new business development, underwriting renewal and new business accounts, building broker relationships and supporting team projects.

## Key responsibilities & Accountabilities

- Respond to new business enquiries and renewal submissions from brokers in a timely and professional manner, delivering a first class service to produce quotations within agreed SLAs and authority parameters;
- Explain the features, advantages and benefits of Product Recall insurance products and coverage enhancements, support product launches and raise awareness of new and existing products;
- Prepare and deliver internal and external presentations on CFC products, key trends and emerging exposures;
- Conduct research to maintain subject matter expertise in all relevant classes of business and investigate legislation/regulation/compliance issues affecting our target territories and markets;
- Effectively contribute to and/or lead team projects (e.g. enhancements to product offering, launch of new products, systems, policies and processes etc.);
- Contribute effectively to team performance standards;
- Marketing Product Recall capabilities through existing contacts and new relationships including attending ad-hoc business trips in the UK and Internationally as required;
- Assist with the production of reports and statistics to support the monitoring of team performance;
- Liaison and communication with other CFC underwriting teams to progress cross sell and develop product recall knowledge;
- General ad-hoc duties as directed by the Crisis Management Practice Leader.

## Skills & Ability

- Articulate and influential - you're naturally comfortable presenting to small and large groups;
- You're highly analytical with excellent logic and critical thinking skills;
- Strong numeracy and communication skills (both verbal and written);
- You're confident and self-driven and enjoy working to deadlines and targets;
- Strong work ethic with an ability to operate effectively under pressure;
- Proficient in the use of MS Office (Excel, Word, PowerPoint and Outlook);

- Above all you're a team player with a passion for Product Recall business!

## Knowledge & Experience

- Minimum 2-3 years' experience of underwriting or broking commercial risks;
- Genuine interest in the class and a good understanding of insurance/reinsurance business in general;
- Computer literacy with strong Word, Excel and PowerPoint skills in particular;
- The mind-set to understand, quantify and embrace risk in a commercial manner.

## Education & qualifications

- Undergraduate degree (preferably 2:1 classification or higher) highly desirable but not essential;
- Progression in professional examinations demonstrated (e.g. CII/ACII).

## Our Core Values

Passion & perseverance

We're passionate about what we do and it shows.

Respect & humility

We treat everyone as we would want to be treated.

Intensity

We hold ourselves to the highest standards, always.

One team

We show up as one team to achieve outstanding results.

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The information contained within this job description is not intended to be an all-inclusive list of the duties and responsibilities of the role. The role holder may be required to perform other related duties as assigned. CFC Underwriting Limited may at its discretion, assign or reassign duties and responsibilities as appropriate.